

**REPUBLIC OF CAMEROON***Peace – Work – Fatherland*MINISTRY OF DECENTRALISATION  
AND LOCAL DEVELOPMENT

SOUTH WEST REGION

NDIAN DIVISION

TOKO COUNCIL

P.O Box 14 MOUNDEMOBA  
653473519, 671412207**REPUBLIQUE DU CAMEROUN***Paix – Patrie – Travail*MINISTERE DE LA DECENTRALISATION  
ET DEVELOPPMENT LOCALE

REGION DU SUD-OUEST

DEPARTEMENT DE NDIAN

COMMUNE DE TOKO

**REQUEST FOR QUOTATION****(By Emergency Procedure)**

**N°007/RQ/MTC/TCITB/SWR/ND/2023 OF 06/02/2023 FOR THE PURCHASE AND SUPPLY OF MEDICAL EQUIPMENT TO FOUR (04) INTEGRATED HEALTH CENTERS (TOKO, LIPENJA I, DIKOME NGOLO AND DIBONDA BATANGA), IN TOKO SUB-DIVISION NDIAN DIVISION, SOUTH WEST REGION**

Designation of work :	<b>Medical Equipment for 04 IHC in Toko Subdivision, Ndian Division, South-West Région</b>
Funding :	MINSANTE Public Investment Budget, <b>Exercice 2023</b>
Lead time in calendar days	<b>Sixty (60) days</b>
Budget allocation	
Expenditure Authorization	
Estimated cost	<b>Twenty five millions (25.000.000) F CFA</b>

**1. Subject of the invitation to tender**

Within the framework of MINSANTE Public Investment Budget for the 2023 exercise year, the Toko Council, the Contracting Authority hereby launches a price quote Invitation to tender for Project Owner for the purchase and supply of medical equipment to four (04) IHC in Toko municipality (TOKO, LIPENJA I, DIKOME NGOLO AND DIBONDA BATANGA).

**2. Description of Acquisition**

The Equipment subject of this contract includes:

N° Price	Designations	Unit	Quantity
101	CIRCUMCISION KIT	u	8
102	SUCTION Machine	u	4
103	EXAMINATION BED	u	4
104	DRIP STANDS	u	20
105	Electronic blood pressure machine	u	8

106	Autoclave	u	4
107	Surgical kit	u	4
108	Delivery kit	u	8
109	Operation table	u	1
110	Standing scale with height	u	4
111	Laptop	u	2
112	Delivery bed	u	4
113	Haemoglobinometer	u	4
114	Glucometer	u	8
115	Wheel chair	u	4
116	Foot stand	u	8
117	Electronic thermometer	u	8
118	Hospital beds	u	20
119	Hospital mattresses	u	20
120	Transportation expenses	fr	

### 3. Execution deadline

The maximum execution deadline provided for by the Project Owner for the execution of the works subject of this tender shall be **sixty (60)** days.

### 4. Estimated cost

The estimated cost of the operation following prior studies stands at **twenty five millions (25 000 000) Fcfa**.

### 5. Participation and origin

Participation in this invitation to tender is open to companies of Cameroonian Nationality which possess the required legal, financial and technical abilities.

### 6. Financing

Works which form the subject of this invitation to tender shall be financed by the Public Investment budget of the 2023 financial year; Budget Head No \_\_\_\_\_

### 7. Consultation of tender file

The file may be consulted during working hours at the Toko Council, office of public contracts, tel. 671 41 22 07/653 47 35 19 as soon as this notice is published.

### 8. Acquisition of tender file

The file may be obtained from the Toko Council, office of public contracts, tel. 671 41 22 07/653 47 35 19, as soon as this notice is published against payment of a non-refundable sum of **25 000 CFA**



francs payable at the Toko Municipal Treasury.

#### **9. Submission of offers**

Each offer drafted in English or French in seven (7) copies including the original and six (6) copies marked as such, should reach the Toko Council not later than **07/03/2023** at ten (10) o'clock AM and should carry the inscription:

### **REQUEST FOR QUOTATION (By Emergency Procedure)**

**N°007/RQ/MTC/TCITB/SWR/ND/2023 OF 06/02/2023 FOR THE PURCHASE AND SUPPLY OF  
MEDICAL EQUIPMENT TO FOUR (04) INTEGRATED HEALTH CENTERS  
(TOKO, LIPENJA I, DIKOME NGOLO AND DIBONDA BATANGA), IN TOKO SUB-DIVISION  
NDIAN DIVISION, SOUTH WEST REGION**

**“To be opened only during the bid-opening session”**

*B. An invitation to tender should be accompanied by an electronic support containing numeric version of the project with complete price and quantitative estimates in Excel.*

#### **10. Admissibility of offers.**

Under pain of rejection, the administrative documents required, must be produced in originals or true copies certified by the issuing service or an administrative authority (Senior Divisional Officer, Divisional Officer...) in accordance with the Special Conditions of the invitation to tender.

They must not be older than three preceding the original date of submission of bids (3) months or must not have been established after the signing of the tender notice.

Any incomplete offer in accordance with the prescriptions of this notice and tender file shall be declared inadmissible, especially the absence of a bid bond issued by a first-rate bank approved by the Ministry in charge of Finance.

#### **11. Opening of bids**

The bids shall be opened in single phase. The opening of the administrative documents; the technical and financial offers shall take place on **07/03/2023** at eleven (11) o'clock by the Tenders Board attached to the Contracting Authority in the Toko Council office hall, and only bidders may attend or be duly represented by a person of their choice.

#### **12. Evaluation criteria**

##### ***Eliminatory criteria***

The main relative criteria to the elimination of the offers of the candidates are defined like below:

- The lack of provisional bid bond;
- False declaration or fake pieces;
- Incomplete financial bid;

Under pain of rejection, the administrative documents required, must be produced in originals or copies in accordance with the Special Conditions of the invitation to tender. They must not be older than three months preceding the original date of submission of bids (3) months or must not have been established after the signing of the tender notice. In case of absence or non conformity of

administrative document during the opening of bids, a delay of 48 hours is accorded to the tender concern to produce or replace the document in question. However, the absence of the tender backing during the opening of bids entails the rejection of offer

### 13. Award

The Contracting authority will assign the Contract to the Tenderer whose offer has been recognized compliant for the essential to the File of call of offers and that arranges requisite technical and financial capacities to execute the Contract in a satisfactory way and whose offer has been valued least saying while including the proposed discounts if the case arises.

### 14. Validity of offers

Bidders will remain committed to their offers for 90 days from the deadline set for the submission of tenders.

### 15. Complementary information

Complementary technical information may be obtained during working hours from the Mayor of the Toko Council and at the contract award service.

In each case of corruption contact the following number: 673 20 57 25

Toko, the **06 FEB 2023**



#### Copy:

- MINNDDEVEL
- MINMAP
- ARMP/AD
- DDMINMAP/DJ
- Project Owner or Delegated Project Owner concerned
- Chairperson of TB
- Notice boards